



Chicago Tour 2023

Performing in Chicago Symphony Center for the World Projects "Chicago International Music Festival"

Payment Schedule and Information

In an effort to make payment as convenient as possible, there are three payment options:

- Check payable to **Unit 5 Music Parents** or **U5MP**, attached to/enclosed with a payment coupon
 - These payments will be processed within the month and added to trip ledger in Charms
 - Payments should be turned into Mr. Carter's office or mailed to
Paul Carter
Normal Community High School Bands
3900 E Raab Road
Normal, IL 61761
 - Login to Charms Parent/Student Portal and transfer fundraiser proceeds to your trip ledger
 - Note that fundraiser proceeds will not be automatically credited by us
 - Credit Card payment in Charms via PayPal (includes processing fee)
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You may make payments using any of the methods above, at any time, in any amount. The following checkpoints must be met **for each traveler**, in order to secure your seat on the trip.

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| ● Friday, June 3rd, 2022: \$100 deposit due (nonrefundable) | \$1050 remaining balance |
| ● Friday, September 2nd, 2022: additional \$250 due | \$800 remaining balance |
| ● Friday, October 21st, 2022: additional \$250 due | \$550 remaining balance |
| ● Friday, December 9th, 2022: additional \$250 due | \$300 remaining balance |
| ● Friday, January 20th, 2023: final \$300 due | Paid in full |

*All students are responsible for the \$1150 charge based on quad occupancy. For chaperones in double occupancy rooms, additional charges are an additional \$100 per person. Any chaperones in single occupancy rooms, additional charges are an additional \$300 per person.

Payments in these amounts will be assessed in Charms as appropriate and are payable on or before the final due date.

Refund Policy:

- The \$100 deposit (due June 3rd) secures your place for this tour and is nonrefundable
- Aside from the deposit, all payments are refundable prior to October 26th, 2022 in the event of cancellation
- After October 26th, refunds are available at a 50% amount paid prior to December 15th, 2022
- Refunds after this date are subject to the trip vendor policy
- The band director, school administration, and/or Board of Education reserve the right to cancel the trip in cases of emergency or risk of threats to student health or safety (either natural or caused by man). In this case, refunds may not be available, depending on the trip vendor policy.